

MARYLAND STATE ADVISORY COUNCIL ON PHYSICAL FITNESS
MEETING SUMMARY
May 7, 2007

MEMBERS PRESENT

James Dorf
Lillian Greene-Chamberlain
Surina Jordan
Brenda Loube
Lee Meizlesh
Joe Shafran

MEMBERS ABSENT

Charles Chester
Donna Lynn
Larry Hughes
Linda Kephart
Pamela Peeke
Teresa Seifert

STAFF PRESENT

Ann Walsh
Marianne Hamilton-Lopez

GUESTS

Jill Fellman

WELCOME AND INTRODUCTIONS

Chairperson *Brenda Loube* convened the meeting at 4:45 P.M. in the Maryland Department of Health and Mental Hygiene Secretary's Conference Room by welcoming the group.

- Joe Shafran requested his name be added to the "members present" column of the May meeting minutes.
- Brenda Loube requested the spelling error be corrected on the subheading of the second page.

MEMBERSHIP UPDATE

Ann Walsh provided the following member updates:

- A contact sheet was distributed. Members updated their contact information.
- Membership renewal is needed for the following members:
 - Brenda Loube
 - Donna Lynn
 - Lee Meizlesh
 - Pamela Peeke
- New Member Applications: 5 new membership applications were submitted in June and July to the Appointments Office.
- Handbook Review Forms: The following people still need to return signed forms stating they have read the Council Handbook:
 - Donna Lynn
 - Pamela Peeke

STRATEGIC PLANNING

The following subcommittees met and completed an Action Plan for the FY:

- Education/Communication: James Dorf, Lillian Greene-Chamberlain, Surina Jordan, Joe Shafran
 - The group identified the need to update the website, create an online group for discussion forums and to post documents, support the effort to make walking the State exercise, promote the Fitness Council "brand" and to revise the Fitness Council Poster.
 - Ann Walsh provided Joe Shafran the contact information of the Maryland Bike/Ped Council in regards to their legislative fair.
- Awards: Lee Meizlesh (Brenda Loube, Ann Walsh also participated)

- The group decided to minimally modify the 2007 application due to time constraints. Ann Walsh will make the suggested changes and email to the Awards subcommittee for final approval on Sept. 21.
 - Changes include awarding one individual and one group PER age group, for a total of 6 awards, extending the application process to be from Oct 1 through Dec 1, and revisiting the awards review process at the Nov. meeting. Award winners will be announced in January.
- Legislative: The legislative committee did not meet as Charles Chester did not attend.

Ann Walsh will type the action plans and submit them to the Council for voting via email.

NEW BUSINESS

- Lillian Greene-Chamberlain discussed her desire to have the Council submit one joint response to the State Ethics Commission regarding the request for updated information from Council members. Brenda Loube will draft and submit the letter.
- The next Maryland Healthy Eating and Active Lifestyle Symposium is scheduled for June 4, 2008. The committee recommended that Charles Chester continue to serve as the representative on the planning committee.
- James Dorf would like to have committee members report activities in their local jurisdiction during this section of the meeting.

NEXT MEETING

The next scheduled meeting of the Council is Monday November 5, 2007.

ADJOURNMENT

The meeting was adjourned at 6:35 PM.